

10. Authoritative Text of 10th IQAC Meeting Dated 15/10/2019

A meeting of Internal Quality Assurance Cell (IQAC) of the College was held on 15-10-2019 in the office of the principal. This meeting was chaired by Ms. Devindra Gupta, Officiating Principal. The following members of IQAC attended the meeting:


1. Ms. Devindra Gupta, Chairperson cum Principal
2. Dr. Jagdish Chauhan, Coordinator IQAC
3. Sh. Satish Goel
4. Sh. Narender Pal Singh Sahota
5. Sh. Madan Sharma President PTA
6. Sh. Sanjay Kumar, GCP Alumni Association
7. Smt. Amita Joshi
8. Dr. Kundan Sharma
9. Dr. Jahid Ali Malik
10. Sh. Ashraf Ali, Office Supdt.
11. Sh. Shubham Chauhan, President CSCA

The meeting started with the point-wise review of the recommendation of previous meeting and action taken.

Action Taken

1. After getting the institution successfully registered with GeM, the proposed digital equipment's such as LED Projector and podiums have been purchased and installed in Multi-Purpose Conference Hall. Also, one more additional main classroom 201 has been equipped with the latest wall mounted internet enabled and android based audio-visual system. This digital equipment are now fully functional in MPH and classroom 201 as well.
2. The order for two suggestion boxes has been placed. These are to be installed for Internal Quality Assurance Cell and Women Grievance/Gender Discrimination Cell.
3. A National workshop on Food Adulteration was organized on 27-28 September 2019 by the department of Chemistry of the college under the Star College Scheme of Department of Biotechnology, Government of India. In this workshop a total of 150 participants from across India, Faculty members of this college alongwith stakeholder students of the concerned departments took part.
4. The proposal for the starting up of B.Voc. in Food processing has been sent to the Director of Higher Education, under the Self-Financing scheme. The Department of




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Higher Education has assured the college to start this course after getting required permission from Himachal Pradesh University.


5. To address skill, training and grooming needs of the students, a special session on skill development was organized on 26/07/2019 by the Career Guidance and Placement Cell of the college in collaboration with Himachal Pradesh Kaushal Vikas Nigam and Indian Institute of Skill Development (IISD) Gurgaon. This session was participated in by about 300 students of the college including faculty members of the college.

Future Plan: Suggestions and Recommendations

The Cell recommended the under-mentioned quality initiatives:

1. Since post-graduate classes in Economics, English, Hindi & Commerce are already being held in the college, therefore, good quality reference books for these subjects may be purchased for the college library along with five almirahs for the safety of these reference books.
2. The process of establishment of two designer sheds (which is already in progress) may be completed with appropriate sitting benches.
3. A series of special sessions may be organized by the Career Guidance and Placement Cell of the college and for that eminent industrialist, educationalist and professional speakers may be invited with special focus on employment generation, skill development and career opportunities in various fields.
4. For the proper grooming of the students at the under-graduate level, the training and skill updation is a must for their quick market absorption. To meet this objective different need-based skill development training programmes may be organised under the skill development agencies of the government i.e., Indian Institute of Skill Development (IISD) and Himachal Pradesh Kaushal Vikash Nigam. The target area of such programmes should be the final year (outgoing) 5th Semester students of the college.
5. In view of the financial Assistance from the Department of Biotechnology, Government of India , a session of seminars/workshops/conferences may be organized by the Departments of Chemistry, Botany and Zoology under the Star College Scheme.
6. In view of the humid and hot climatic conditions of the town, the process of installation of air-conditioners in Multi-Purpose Hall may be completed at the earliest. One air-conditioner may be installed in the office of the ministerial staff.
7. To extend the audio system teaching aids to the students and faculties, one more main classroom should be converted into smart classroom by purchasing and installing wall mounted internet enabled audio-visual system along with required renovation and repair.





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8. Abdul Kalam Block should be furnished with suitable sitting arrangements for the conduct of intra-college activities.
9. The suggestion boxes regarding Internal Quality Assurance and Women Governances/Gender Discrimination should be regularly checked and necessary actions be taken accordingly.
10. The Annual Quality Assurance Report (AQAR) for the year 2018-19 may be submitted on the online portal of NAAC well in time after collecting and compiling all data and information pertaining to the different criteria of NAAC.
11. It has been noticed that the renovation and maintenance of college playground is very slow on the part of HPPWD despite the fact that seventy percent of the estimated budget has already been deposited to HPPWD. Though the work has been awarded after e-tendering process by HPPWD, but the work is yet to be started. Therefore, the matter should be immediately taken up with the HPPWD department.
12. HPPWD may also be asked to install a centralized Heavy Duty Generator Set. The payment of the same has already been deposited with electrical wing of HPPWD.
13. A multipurpose computer lab may be established so as to cater to the needs of incubation centre and to provide online study support to the college students. To meet the objectives of spacious IT lab two rooms on the first floor of the administrative block may be merged by dismantling the partition wall. The task of dismantling of the partition wall, and the purchase and installation of necessary furniture for lab should be assigned to the concerned Committee immediately.

The meeting ended with vote of thanks to the chair.

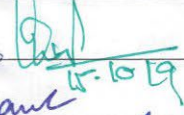

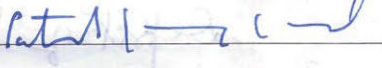
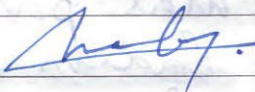


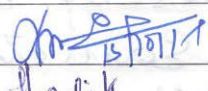

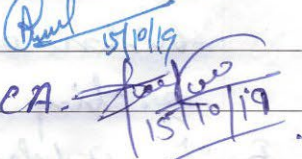



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15-10-2019

Meeting No - 10

A meeting of Internal Quality Assurance Cell of the College was held on 15-10-2019 in the office of the Principal. This meeting was chaired by Prof. Deevinder Gupta, Principal on the chair. The following members of IQAC attended the meeting:-

1. Prof. Deevinder Gupta, Principal and Chairperson. 
2. Dr. Jagdish Chohan, Coordinator IQAC. 
3. Sh. Satish Goel, Chairman, Chamber of Commerce & Industry. 
4. Sh. Narendra Pal Singh Sahota, Director International Cylinder Pvt Ltd. 
5. Sh. Madan Sharma, President PTA. 
6. Sh. Sanjay Kumar, Member Old Student Alliance. 
7. Prof. Anita Joshi, Asst. TN.
8. Dr. Kundan Sharma. 
9. Dr. Jahid Ali Malik. 
10. Sh. Ashraf Ali, Office Bupt.
11. Sh. Shubham Chohan, President. ESCA. 

The meeting started with the point-wise review of the recommendations of previous meeting and action taken. Action Taken Report.

1. After getting the institution successfully registered with GEM, the proposed digital equipments such as LED Projector and podiums have been purchased and installed in Multi-purpose Conference Hall. Also one more additional main class room RN-201 has been equipped with the latest wall mounted internet enabled and Android based audio-visual system. These digital equipments are now fully functional in MPH and RN-201 as well.

2. The order for the two suggestion boxes has been placed and likely to be installed & placed very shortly one each for "Internal Quality Assurance and" Women Empowerment / Gender Discrimination Cell"
3. A ~~National~~ ^{on 27-28 Sept 2019} ~~Workshop~~ ^{on 27-28 Sept 2019} on Food Adulteration was organised by the department of Chemistry of this college under the Star College Scheme of Dept. of Biotechnology, Govt of India. This workshop was participated by 150 participants from across Indian States, faculty members of this college along with stakeholder students of the concerned departments.
4. The proposal for the starting up of B.Voc in Food Processing has been sent to the Director of Higher Education, under the Self-financing Scheme. The department of Higher Education has assured the college to start this course after getting required permission from HP University.
5. To address skill, training & grooming needs of the students, a special session on Skill Development was organised by the Career Guidance / Job Placement Cell of the college in collaboration with Himachal Pradesh Karmshil Vikas Nigam and ^{an} Institute of Skill Development, ICSD Ludhiana. This session was participated by about 300 students of the college including faculty members of the college. This Skill Development Session was conducted on 26-07-2019.

Future Plan:- Suggestions and Recommendations

The cell recommended the under-mentioned quality initiatives for the coming and current year:-

1. Since post-graduate classes in Economics, English, Hindi and Commerce is already running in the College, therefore good quality reference books for these subjects may be purchased for the college library along with fire alarms for the safety of these reference books.
2. The process of establishment of two design sheds [which is already in progress] may be completed with appropriate sitting benches as the creation of common room (proposed) is not feasible in view of the ongoing construction of new college building.
3. A series of special session may be organised by the Career Counselling/ Job Placement Cell of the College, and for that eminent industrialist, educationist and professional speakers may be invited with special focus on employment generation, skill development and career opportunities in various fields.
4. For the proper grooming of the students at the undergraduate level, the training and skill updation is a must for their quick market absorption. To meet this objective different need based skill development/training programmes may be launched under the skill development drive of the Govt. i.e., Indian Institute of Skill Development (IISD) and Himachal Pradesh Kanthal Vikas Nigam. The target area of such programmes should be the final year (outgoing) 5th semester students of the college.
5. In view of the financial assistance from the Deptt.

of Biotechnology, Govt of India, a series of Seminars / Workshop / Conferences may be organised by the Deptt. of Chemistry, Botany and Zoology under the Star College Scheme.

6. In view of the constant humid and hot climatic conditions of the city, the process of installation of six air-conditioners in Multi-purpose Conference Hall may be completed at the earliest. Also one Air-conditioner may be installed in the office of the ministerial staff as the office ~~is~~ is completely exposed to sunlight and also the ministerial staff has to work constantly on UPS backed computer systems.
7. To extend the audio-visual teaching aids to the students and faculties, one more main class room should be converted into smart class room by purchasing and installing wall mounted internet enabled audio-visual system along with required renovation and repair.
8. Some multipurpose hall has been equipped with the latest equipments, therefore to avoid the name of this MPH, Abdul Kalam Block should be renovated with suitable seating arrangement for the conduct of inter-college activities that don't require the Audio-Visual Aids.
9. To initiate the students suggestions regarding "Internal Quality Assurance" and "Women Empowerment / Gender Discrimination", the two suggestion boxes (each for IQAC and Women Empowerment) may be placed. These boxes should be opened after every fifteen days and the suggestions received must be duly recorded.

which may be sent before the ensuing IOAC meeting.

- 10) The Annual Quality Assurance Report, AQAR for the year 2018-19 may be submitted on the online portal of NAAC well in time after obtaining all data and information pertaining to the different criterions of NAAC and AQAR.
- 11) The renovation and restructuring process of college ground has been made very slow or delayed at the part of PWD despite of the fact that seventy percent of required budget has been deposited to PWD, who in turn has completed the tendering process and the tender for the ground renovation has been awarded. Therefore, the matter should be immediately taken up with the PWD department. A copy of such correspondence may be provided to the external members of IOAC and Superintendent Engineer.
- 12) PWD may also be asked to install the centralised Heavy Duty Generator Set as the payment of the same has been deposited.
- 13) A multipurpose computer/digital lab may be established so as to cater to the needs of Foundation Centre and to provide online study support to the college students. To meet the objective of spacious digital lab, IT Lab-I and IT Lab-II of New block (Administration) block may be merged by dismantling the partition wall. The task of dismantling the partition wall, purchase and installation of necessary furniture should be assigned to the concerned committee immediately.

The meeting ended with vote of thanks to the Chair

Principal
Correspondence

15.10.2019